Thesis Advisory Committee (TAC) Report

PART [A]: Academic Update - To be completed by the student prior to the meeting

Name: ___________________________ Supervisor(s): ___________________________
Student Number: ___________________________ Committee Meeting Number: __________
Date of Committee Meeting: ________________ Date of Previous Meeting: ________________

* Students must have at least one meeting per annum. If it has been over 12 months since the previous meeting, an explanation must be provided:

Program (MSc, PhD, Direct Entry PhD): ___________________________
Program Start Date (mm/yyy): ___________________________
Date of Transfer to PhD (if applicable) (mm/yyyy): ________________

Was a research report and the previous TAC report submitted to committee members at least 5 days prior to the meeting: YES/NO

Note: The research report should be a maximum of 3 single-spaced pages (not including title page, figures, and references) plus a maximum of 2 pages of figures.

Thesis Title: ____________________________________________________________

Coursework and Grades:

<table>
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<th>Course</th>
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List of Research Accomplishments (e.g., published articles, conference abstracts and presentations):

List of Awards:

Has the GEMS Agreement been Completed: YES/NO

* All students must have an approved GEMS agreement each academic year. Without an approved, current GEMS agreement, a student will be ineligible for awards and scholarships.
PART [B]: Research Update - To be completed by the Committee Chair

*Student may be asked to leave the room during the evaluation process at the discretion of the committee.

Experimental and Other Recommendations (e.g., needs to improve on general or specific knowledge, work ethic, independence, critical analysis):

General Evaluation (Circle one per category):

<table>
<thead>
<tr>
<th>Category</th>
<th>Exceeds Expectations</th>
<th>Meets Expectations</th>
<th>Unsatisfactory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge</td>
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<td>Laboratory Skills</td>
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<td>Motivation/Industriousness</td>
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Overall Performance (Circle One): Satisfactory / Unsatisfactory

Note: An ‘Unsatisfactory’ performance rating will necessitate another meeting within the next 4 months and indicate that the student is NOT in good standing. Two consecutive ‘Unsatisfactory’ ratings will justify dismissal from the program.

If performance was deemed unsatisfactory, indicate the required progress for the next TAC meeting:

Have the concerns or suggestions from previous meeting(s) been addressed? Circle One: YES / NO / N/A

If NO, describe:

The student has permission to write (Circle One): Transfer Proposal / MSc Thesis / PhD Thesis / NA

Projected Date of next TAC meeting, Transfer Exam or Thesis Defence (mm/yyyy): ____________

Committee Chair: ___________________________ Name: ____________ Department: ____________ Signature: ___________________________
Supervisor: ___________________________ Co-Supervisor: ___________________________ Member 1: ___________________________ Member 2: ___________________________ Member 3: ___________________________

Student’s Signature: ___________________________ Date: ____________

Signature of the student indicates that the student has read and understands this TAC report. If the student wants to comment on the report, s/he may submit a written response using this [link]. The student may indicate whether the comments should be distributed to the committee or to the Graduate Coordinators only. The student must scan and upload the completed TAC report to the progress tracker and submit the original form to the Graduate Office (MSB Room 6209; imp.grad@utoronto.ca), keeping a copy for future meetings. Student Comments Form: [https://lmp.forms-db.com/view.php?id=48432](https://lmp.forms-db.com/view.php?id=48432)